

**PENNSBURY TOWNSHIP PLANNING COMMISSION MINUTES
JANUARY 14, 2014**

Chairman Dennis Smith called the meeting to order at 7 p.m. Present: Jim Ware, Chip Horne, Lynn Luft, Bob Crandell, Dennis Smith and Kathleen Howley. The minutes of the previous meeting on November 12, 2013 were approved as submitted.

Election of Officers for 2014– Bob Crandell nominated Dennis Smith for Chair and Chip Horne seconded the motion. There were no other nominations offered. All members were in favor and motion carried. Lynn Luft nominated Bob Crandell for Vice Chair and Jim Ware seconded the motion. There were no other nominations offered. All members were in favor and motion carried. Bob Crandell nominated Chip Horne for Secretary and Jim Ware seconded the motion. There were no other nominations. All members were in favor and the motion carried.

Margo Leach will continue to be the Planning Commission rep for the Brandywine Battlefield Task Force. It was noted that there is a meeting scheduled by the Task Force on January 29th and Ms. Howley will check with Ms. Leach to make sure she is aware of this. It was noted that the Historic Commission is also represented on that board. Lynn Luft will continue to be the PC rep on the Historic Commission. Jim Ware will continue to be the PC rep on the Kennett Regional Planning Commission.

Saldo Update – Ms. Howley reported that she met with John Snook and Matt Houtman today to discuss the start of the review of the SALDO. She and Matt will review a sample ordinance and edit it to incorporate best management practice for the Pennsbury draft. She reported John Snook and Matt Houtman will meet with members at their second meeting in March to start the review of policy issues that need PC input. A discussion followed as to when the best time would be to schedule these SALDO update sessions. It was agreed that Ms. Howley will check with Mr. Snook and Mr. Houtman to see if they can meet on the second Tuesday of the month at 1 p.m. for these reviews. Dennis Smith will check with Ms. Leach regarding her daytime schedule for meetings. Otherwise, it was agreed that the regular monthly meeting of the Planning Commission will be on the 4th Tuesday of the month at 7 p.m. and they will continue with their workshop session on the second Tuesday of the month – time to be determined.

Parker Preserve Lot 17 lot line change – Ms. Howley distributed copies of the plans to members for review as well as to Mr. Houtman. It was noted that Jake Diem of Register Assoc. stated in an email that the additional acreage for lot 17 is not being taken out of the “restricted YMCA open space:” Mr. Houtman will make note of this in his review. It was also pointed out that it appears that the restricted open space dash line goes through a portion of lot 15.

Chip Horne will draft the annual Planning Commission Report for 2013 and send to members for review before submitting to the Board of Supervisors by March 1st. Ms. Howley will get a copy of the proposed amendment to the swimming pool ordinance and riparian buffer and send it to members for their information. This will be adopted at the February 26th supervisor’s meeting. The Planning Seminar is scheduled for Jan. 22nd at 5 p.m. The Zoning Hearing Board will be meeting on Jan. 23rd at 7 p.m. to render decisions for the Qualls and Short applications. With no further business the meeting adjourned at 8:45 p.m.

Respectfully submitted, Kathleen Howley, Recording Secretary