

**PENNSBURY TOWNSHIP
PLANNING COMMISSION MINUTES
February 11, 2014**

Chairman Dennis Smith called the meeting to order at 7 p.m. Present: Dennis Smith, Chip Horne, Margo Leach, Lynn Luft and Jim Ware. The minutes of the January 14, 2014 Planning Commission meeting were not available for review and will be approved at the February 25, 2014 Planning Commission meeting.

Meeting Schedule for 2014 – The Pennsbury Township Planning Commission Operating Principles require that the Planning Commission establish its meeting schedule for each calendar year. Chip Horne made a motion that the Planning Commission will meet during 2014 on the second and fourth Tuesday of each month at 7pm. The motion was approved by a vote of 4 to 1, with Lynn Luft voting against the motion. It was noted that, in accordance with our Operating Principles, the date and/or time for individual Planning Commission meetings may be changed by major vote of the members. Members agreed that one of the meetings each month will be a work session work (internal information gathering/processing) and the second meeting each month will be a regular meeting. During 2014 many of the work sessions will be devoted to SALDO review.

Annual Report – The Pennsylvania Municipalities Planning Code (MPC) requires that the Planning Commission submit to the Board of Supervisors annually by March 1st a report of its activities. Mr. Horne reviewed with the members a draft of the 2013 Pennsbury Township Planning Commission Annual Report. A number of changes to the draft were proposed and agreed to. Mr. Horne will incorporate those changes into the Annual Report and provide members with the revised report before the next Planning Commission meeting.

With no further business the meeting adjourned at 8:30 p.m.

Respectfully submitted:

Chip Horne
Secretary