

**PENNSBURY PLANNING COMMISSION MINUTES
AUGUST 14, 2018**

The meeting was called to order by Chairman Dennis Smith. Present were Dennis Smith, Corinne Murphy, Lynn Luft (by phone) and Kathleen Howley. Since there was not a quorum, the minutes were not addressed.

Special Events and Event Space— a discussion followed on research Lynn Luft had done listing what other townships do in handling special events. A sample permit from Kennett Township and Kennett Borough were reviewed and commented on. The following was noted:

1. Agreed we are not going to deal with special events specifically for historic properties.
2. Other special events within the township outside of the HC district would be handled by obtaining a township permit.
3. Members would focus on drafting the permit and then regs for the HC district. It was believed that this could get done by year end.
4. Exclude church and school events on their property. No need for regulation.
5. Also exclude restaurants since this tends to be a part of their business model. No permits required.
6. Think about what bulk regulations included for issuing a permit – what limits – acreage, space, parking, music etc.
7. What triggers an event. Kennett Township trigger lists “athletic, entertainment, political” that is open to the public. Also think about how to manage horse show events.
8. Agreed to copy Kennett Township ordinance and special event permit to get some ideas as to how to draft something for Pennsbury. Ms. Howley will check with Tredyffrin Township for their regs on this.

It was agreed that all PC members will review lists that Lynn Luft drafted as well as looking at Kennett Township’s regs and be ready to discuss at the next meeting on August 28th.

With no further business the meeting adjourned at 6:15 p.m.

Recording Secretary

Kathleen Howley