

**PENNSBURY PLANNING COMMISSION MINUTES  
OCTOBER 23, 2018**

Chairman Dennis Smith called the meeting to order at 5 p.m. Present: Lynn Luft, Dennis Smith, Jeff Streitel, Jim Ware and Kathleen Howley. The minutes of October 9, 2018 were approved as amended.

**SPECIAL EVENTS** – Discussion continued on event space and criteria for a special event permit. Lynn Luft distributed information she gathered in her research focusing on past PC meeting discussion as well as using as a guide the Kennett Township application for such events.

It was suggested that this criteria come under the zoning ordinance section 162.1705 with other special use provisions for adaptive historic resources. The property used for the special event would be owner occupied as it is in the B&B ordinance. Other criteria to be considered for an event permit is outlined in the October 9, 2018 minutes as well as additional regulations noted in her handout. The permit application should also have contact information of applicant in case there are additional questions. The minimum participation number was changed to 25 and if a second application (additional events) need to be considered, it should be approved by the Township. It was decided that a medical plan is not necessary as a requirement by the township. All insurance certifications that pertain to the event should be obtained by the applicant. If there are fireworks or outside music, neighbors should be notified by the applicant. Mrs. Luft will revise the handout and send a copy to all PC members. Dennis Smith moved to approve this draft with changes as well as consideration of any comments from Corinne Murphy and Bob Crandell. Jim Ware seconded the motion. With no further discussion a vote was taken and all were in favor. Motion passed. The final draft will be sent onto the Board of Supervisors and Mr. Oeste for comment.

The next PC meeting will be November 13<sup>th</sup> at 5 p.m. at which time members will review a sketch plan of a proposed 3 lot subdivision along Raintree Road. It was agreed that because of the upcoming holidays, the November 27<sup>th</sup> and December 25<sup>th</sup> meetings will be canceled. This will be advertised. The only meeting in December will be December 11, 2018 at 5 p.m. With no further business the meeting adjourned at 6:35 p.m.

Respectfully submitted:

Kathleen Howley  
Recording Secretary