

January 5, 2009

Pennsbury Township Board of Supervisors met on Monday, January 5, 2009 at 7 p.m. to organize. Karen Wood was present. Charles Scottoline could not make it back into town because of a medical emergency and therefore, Solicitor Lawrence Wood advised that a phone conference with him was legal and acceptable in order to have a majority for the meeting. A copy of PA case law was available to confirm this. Mr. Wood continued to conduct the meeting. He asked for nominations for chair of the board of supervisors. Karen Wood nominated herself for chair. There were no seconds and the nomination failed. Charles Scottoline nominated Wendell Fenton for chair. There were no seconds and nomination failed. Karen Wood nominated Charles Scottoline for chair but there were no second to the motion. A discussion took place as to whether or not the township could conduct business without a chair or vice chair and if an acting chair could be appointed until all three supervisors were present at the scheduled January 28<sup>th</sup> meeting. Ms. Wood stated she had talked to PSATS and other varied sources and her conclusion, based on that information, was that the township could not conduct business without electing a chair or have an acting chair. Mr. Wood stated it was his opinion that the township could conduct business but he would contact PSATS to confirm. Mr. Scottoline stated he would prefer to have an acting chair but if this could not be done, he would agree to be chair. Ms. Wood nominated Charles Scottoline to be chair and the motion was seconded and passed. A vice chair will be elected at the January 28<sup>th</sup> meeting.

Mr. Scottoline asked Ms. Wood to read the following appointments:

Township Manager, Secretary/Treasurer, Records Officer – Kathleen Howley  
Code Enforcement Officer – Russell Drumheller III  
Road Master – David Allen  
Engineer – G.D. Houtman & Sons  
Deputy Tax Collector – Berkheimer Assoc.  
Appointed Auditor – Tim Umbreit, CPA  
Depository – Peoples Bank of Oxford  
Vacancy Board – Robert Luft  
Planning Commission – 2 vacancies that will not be filled at this time  
Historical Commission – Susan Hauser, Eileen Mallouk  
Zoning Hearing Board – James Porter Jr  
Zoning Hearing Board Solicitor – Ed Foley  
Animal Control – Chester Co. SPCA  
Rt. 52 Scenic Byway – Bob Crandell  
Open Space Selection Com. – H.G. Haskell III, Tony Sciscione, Lisa Doherty, Michael Lane, Susan Corkran  
Township Solicitor – Tom Oeste (municipal work), Lawrence Wood (litigation)  
Emergency Services – Longwood Volunteer Fire Co.  
Police – State Police, Avondale Barracks  
Landscape Architect – open

Township Building Public Hours – Monday through Thursday 8:30 a.m. to 1:30 p.m. Supervisors will meet January 28<sup>th</sup>, February 25<sup>th</sup> at 7p.m. and thereafter every third Wednesday of the month. Planning Commission will meet the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of the month at 7 p.m.

Mr. Scottoline moved to accept these nominations and Ms. Wood seconded the motion. Motion carried.

Ms. Howley submitted an escrow release for Hawks Crest in the amount of \$30,129. This was approved by Matt Houtman. The Supervisors approved this release and Karen Wood signed it.

The 2009 budget was reopened mainly because of the accounting for the proposed Knoll curbing project. There were a few other adjustments for some line items. The township proposes to borrow money for half the project and fund the other half. The budget now reflects that. Jim Sears went over this with the all present and copies of the budget has been posted and will be advertised for adoption at the January 28, 2009 meeting.

With no further business the meeting adjourned at 7:50 p.m.

Respectfully submitted:

Kathleen Howley  
Township Manager