

January 20, 2010

The Board of Supervisors of Pennsbury Township held a regular meeting on Wednesday, January 20, 2010 at 7 p.m. in the township building. All members were present as well as Tom Oeste, Solicitor and Kathleen Howley, Manager. The minutes from the 12/16/09 and 1/4/10 meetings were approved as submitted.

**Manager Kathleen Howley** reported the following:

1. Brake Retarder Ordinance – this ordinance was duly advertised for adoption tonight. The sign will be erected on Rt. 926 near the intersection of Parkerville Road. PennDot has approved the sign. With no further discussion the Board moved and unanimously passed the ordinance. The township will be responsible for ordering and installing the sign on Rt. 926.
2. The Fee Schedule has been updated. The changes made affect the subdivision and land development fee schedule as well as hearing application fees. A “professional services agreement” will also be required when submitting plans for review. Upon a motion duly made and seconded the board unanimously approved the resolution to adopt a revised fee schedule and a professional services agreement requirement.
3. Bank resolution – signature cards for the general fund and state fund bank accounts at Penn National Bank were signed by all supervisors and will be submitted to the bank. Upon motion duly made, the required resolution was adopted.
4. Emergency Management Coverage resolution – Upon a motion duly made and seconded the board unanimously approved a resolution stating Longwood Fire Co. will cover our township for ambulance and fire and the PA state police, Avondale barracks will cover us for police. Emergency Management Coordinator position is vacant at this time and the township is exploring filling that position with someone who can cover a group of township.
5. Records Disposition Resolution #1 – upon a motion duly made and seconded the Board unanimously approved this resolution dealing with the disposition of township files that are beyond their retention period.
6. Vision Partnership Contract extension – this contract with the County is being extended to July 31, 2010 at which time the zoning update should be complete. Upon a motion duly made and seconded the Board unanimously authorized the signing of the contract extension.

Ms. Howley read into the record the Road Master report.

**Township Engineer Matt Houtman** reported the final plans for Pennsbury Village are still being reviewed. Ms. Howley stated a letter has been received from Frone Crawford extending the final review period to 3/31/10. Upon motion duly made and seconded the extension was accepted. Mr. Houtman

also recommended approving escrow release #7 for Hawks Crest in the amount of \$39,129.75. Upon a motion duly made and seconded the Board unanimously approved the escrow release #7.

Bob Crandell gave a short summary of the Planning Commission meeting held on January 12, 2010. The members welcomed Margo Leach and Chair is Bob Crandell, Vice Chair is Lynn Luft and Secretary is Michael Lane.

A contract for 2010 was received from Castle Valley Associates for waste water engineering service. Their rates are the same as 2009. Upon motion duly made and seconded, the Board authorized signing the contract.

**2010 Appointments** – the following appointments were made:

Library board – Susan MacDonnell

Zoning Hearing Board – Greg McCauley

Historical Commission – Mariann Cameron, Ann Wattman and Margo Leach.

Suggestions for the Committee are Lynn Luft, Molly Wiley, Donna Howard, and Gary Griffiths.

Rt. 52 Byway Committee – Michael Lane

Commercial Board of Appeals – same members as the Zoning Hearing Board and alternate of Maceo Davis

Open Space Committee – Michael Lane, Susan Corkran, Tony Sciscione, Troy Brady and Kathleen Do

Mr. Moro was present and requested Mr. Houtman meet with him regarding storm water near his barn on McFadden Road. Mr. Houtman will contact Dave Allen and they will meet with him. Ms. Howley asked if Mr. Moro had horses. Presently, he does not but he plans to. This use is allowed on his property.

A bill list dated January 20<sup>th</sup> numbering 11023-11114 and State Fund #245, 246 was submitted and approved for payment by the Board. With no further business the meeting adjourned at 7:35 p.m.

Respectfully submitted:

Kathleen Howley  
Township Manager