

March 17, 2010

The Board of Supervisors held a regular meeting on Wednesday, March 17, 2010. All were present and the minutes approved as submitted.

Manager Kathleen Howley reported the following:

1. **Tax Collector Resolution** – the board approved and signed a resolution declaring the office of tax collector as “vacant” because the candidate elected failed to meet the state requirements within the allotted timeframe. The board moved to appoint Mary Wood to fill this vacancy. With no further discussion the motion passed. Mrs. Wood was present and will follow up with submitting the proper papers for filling this vacancy.
2. Township tax bills will be sent out by Berkheimer Assoc. March 19th. The County Tax Collection Committee sent a letter advising the township it will be bidding out the collection of the LST tax as well as the EIT tax.
3. Townwatch annual meeting will be held at Chadds Ford Winery on April 7th at 7:30 p.m. The Pennsbury Land Trust annual meeting will be in the township building on Thursday, April 8th at 7:30 p.m. The public is welcome to attend both.
4. The annual audit is complete and has been submitted to the state.
5. Supervisor Aaron McIntryre will be the board’s representative on the Land Trust board.
6. Supervisor Fenton and Ms. Howley attended the CCATO spring convention on 3/11. Mr. Fenton gave a summary of information reported at the meeting as well as at the seminar attended.
7. The annual yard sale will be held May 1st rain date May 8th. Township Clean Up day will be May 8th and dumpsters for large item disposal will be here at the township building starting May 6th. Branch pick up week is scheduled for April 26th although the crew has been chipping branches now because of the snow storms in February.
8. Rt. 52 Byway Committee will be submitting a grant application to PennDot for a bikeway lane along Rt. 52 in our township. The Board supports this application.
9. Wedgwood Drive lot – the supervisors asked Mr. Houtman to determine if a house site will fit on the lot without ZHB approvals.

Road Master Dave Allen was not present and his report was read aloud by Ms. Howley

Township Engineer Matt Houtman reported Windmill Hollow final subdivision was recommended for approval by the Planning Commission with some conditions. The final plan is in good shape. However, the legal documents and some minor changes must still be made. Ms. Howley will check with Mrs. Hollingshead to determine when they will be in for final approval.

Pennsbury Village Associates have submitted a letter for extension of final approval of their subdivision to May 31, 2010. The Board accepted this date. It was noted that they owe the township almost \$50,000 in plan review fees. Mr. Oeste stated the township cannot refuse to review the plans. The Township will continue to charge interest on the unpaid balance.

Mr. Houtman stated he will follow up with Dave Allen on the following:

- Curbing in the Knoll near Washington and Constitution – address the flaking.
- McFadden Road – define the cul de sac at end of road and get work done. Meet with Mr. Moro to determine where the fence needs to be moved to be out of the right-of-way. Address drainage questions around Mr. Moro's barn.

Historic Ordinance Amendment – Mr. Oeste stated he will finish up the amendment with appropriate changes suggested by the Historic Commission and PC. The amendment will focus on the demolition of historic structures only. It will be advertised for adoption at the May 19th meeting.

Bob Crandell reported the Planning Commission continues to meet with the County for the update of the zoning ordinance. It will meet again on 3/23 at 9 a.m. There will be no meeting that night. It reviewed the Windmill Hollow subdivision and recommended conditional approval.

A bill list dated 3/17/10 numbering 11188-11263, State Fund #247 was submitted and approved for payment by the Board. With no further business the meeting adjourned at 8:45 p.m.

Respectfully submitted:

Kathleen Howley
Township Manager