

November 20, 2013

The Board of Supervisors of Pennsbury Township held a regular meeting on Wednesday, November 20, 2013. Supervisors Scottoline, Fenton, McIntyre, Solicitor Oeste and Kathleen Howley were present and the minutes of the October 16, 2013 meeting were approved as submitted.

Manager Kathleen Howley reported the following:

- The township has been awarded a County **Vision Partnership Grant** for the update of the Subdivision and Land Development Ordinance(SALDO) in the amount of \$16,650. The township will contribute \$9712 (35%) and the Brandywine Conservancy, consultant on this project, contributes \$1388 (5%) totaling \$27,750. The project start date is January 1, 2014 and runs through December 31, 2015. This effort is the final segment of the Comprehensive Plan (2006)/Zoning Ordinance (2012)/SALDO updates. Mr. Fenton moved to accept and sign the contract with the County and Mr. Scottoline seconded the motion. Motion carried.
- Mr. Scottoline moved to sign the Fixed Rate Conversion Request which will fix the interest rate at 2.06% over the next 10 years (versus a floating rate) for the General Obligation Note, 2004 Series and Mr. McIntyre seconded the motion. Motion carried. The township is also paying down additional debt principal in the amount of \$25,000. There is no prepayment penalty.
- SECCRA tipping fees for 2014 are increasing to \$66/ton. Trash removal for residents may increase because of this.
- The 2014 proposed budget has been advertised and posted as of November 6, 2013. It is also on the website. It is a balanced budget in the amount of \$1,284,996. There are no tax increases for 2014 proposed and the Board will continue to accelerate the pay down of debt when the opportunity presents itself. The budget is up for adoption at the next Board meeting on Tuesday, December 10, 2013.
- The township is in receipt of a DEP recycling grant in the amount of \$6525 for 2011 recycling.

Road Department – Ms. Howley reported the following for Dave Allen, Road Master:

- Brush chipping yielded 30 cubic yards and bagged leaf collection 9 truckloads so far
- Will be trimming tree branches, ditching roads and will put salt spreaders on trucks next week
- Fall road inspection was on October 23rd with all supervisors attending.
- Salt bid through the Co-op went to Oceanport, \$56.10/ton delivered. The township contracted for 100 tons.

Ms. Howley reported the zoning amendments for pools and structures are being redrafted with input from Mr. Houtman, Township Engineer. These changes will be incorporated into the amendment by Mr. Oeste and sent to the County Plan. Commission for review and advertised for the January 6, 2014 supervisor meeting.

PennDot sent a letter to the township updating the work on the Twin Bridge project. This bridge over the Brandywine on South Creek Road is scheduled for repairs/replacement. The Feasibility Study will be made available in the Spring, 2014 and additional meetings scheduled for that summer.

Matt Houtman reported on his continued work with the Storm Water ordinance. The ordinance calls for the township to establish an escrow fund for the continued maintenance of storm water facilities. Mr. Houtman will send copies to the Board for their comment and will discuss with Mr. Oeste how to incorporate riparian buffer language into the ordinance. The ordinance should be ready for advertising and adopting in February, 2014.

Rusty Drumheller, Code Enforcement Office, stated he continues to find deficiencies during his inspections at Crosslands Wellness Center project. This project is now 6 months behind schedule with further delays expected.

Mr. McIntyre stated the Kennett Area Regional Planning Commission agreed to look into hiring a consultant to do a study of the Longwood Fire Company operations and budget requirements. They are also working on getting a quote for collective health and liability insurance for members of the Regional PC. Mr. McIntyre, Dennis Smith and Kathy Howley attended a meeting regarding future development of Longwood Gardens facilitated by the County Planning Commission. Attending was Longwood Gardens, Pennsbury Township, East Marlborough and Kennett Townships. The next meeting is scheduled for March, 2014.

Mr. Scottoline stated Toll Brother should be submitting their land developments for the land adjacent to the township building sometime in the Spring, 2014.

Dennis Smith, Planning Commission, stated members met in October and November and discussed Storm Water ordinance with Mr. Houtman, pool amendments, Short Zoning Hearing Board application as well as being briefed on the Longwood Gardens meeting mentioned above. Mr. Smith asked for an update on the Dambro (Parker Preserve) request for additional acreage for one lot. Mr. Scottoline stated he did some research and found that some open space in that subdivision is deed restricted. The applicant must show the open space request was not part of any restricted open space. We have not heard back from the applicant.

A bill list dated November 20, 2013 numbering 14251-14345, State Fund 299, 300, was submitted and approved for payment by the Board. With no further business the meeting adjourned at 7:50 p.m.

Respectfully submitted:

Kathleen Howley
Township Manager