

February 26, 2014

The Board of Supervisors of Pennsbury Township held a regular meeting on Wednesday, February 26, 2014. Present: Supervisors Fenton, McIntyre, Scottoline (via internet), Solicitor Oeste and Kathleen Howley. The minutes of the Organizational Meeting dated January 6 and the minutes from the regular meeting dated January 6, 2014 were approved as submitted.

**Library Report** – Donna Murray, Bayard Taylor Library director and Susan Kallis, township representative on the Library Board were present and gave an update on what is happening at the library, budget status, contributions from municipalities as well as new building plans. The following was noted:

- A generous donation of a 3D printer was received and they are using this in new programs
- Partnering with land conservation groups as well as Longwood Gardens who are sponsoring new programs
- The bulk of their revenue comes from Municipality support. It was suggested that their funding might come from a county wide tax and take the burden off the local libraries. Their total revenues are \$744,200. East Marlborough and Kennett Township have a dedicated tax for the library.
- They have hired a new architect and project manager for a new library but have not chosen the location yet. They hope to start a capital campaign sometime this fall.
- The Board noted that our contribution is close to the “fair share” amount as proposed by the Library and we again increased our contribution to the library for 2014. It was also noted that Pennsbury Township is the highest per capita contributor of those municipalities without a dedicated library tax. Ms. Murray and Mrs. Kallis thanked the Board for that.

**Manager Report** – Kathleen Howley reported the following:

- ❖ The following resolutions were discussed and approved unanimously by the Board: 1) Resolution 2014-02-26-1 appointing Longwood Fire Company and Pennsylvania State Police as the township emergency providers for 2014 2) Resolution 2014-02-26-2 Disposition of Records – list of records will be disposed of 3) 2014-02-26-3 Appointment of Tim Umbriet to do the audit for 2014 at a fixed cost of \$3500.
- ❖ The Zoning Hearing Board on January 23, 2014 granted zoning variances with conditions for the Short Application and the Qualls Application.
- ❖ The 2013 Audit has been completed and filed with the state.
- ❖ Townwatch will once again sponsor a 55 Alive Course for township residents on March 8<sup>th</sup> and 15<sup>th</sup> in the township building. The popular Pennsbury Park Yard Sale will take place on Saturday, April 26<sup>th</sup>. Information will be sent out by April 1<sup>st</sup>.
- ❖ A letter has been received from Governor Corbett approving the appointment of Michael Hochaus as the township Emergency Management Coordinator.
- ❖ The township has received a check in the amount of \$8190 for recycling for the year 2012.
- ❖ The Brandywine Conservancy has received a grant for tree planting (reforestation) and would like to use the Pennsbury Mill site to plant these trees on the weekend of May 3<sup>rd</sup>. They are asking the township to sign a Landowner-Grantee Agreement acknowledging the tree planting and giving the Conservancy and the Stroud Water Center permission to come onto the property and do the work as well as monitor it over 10 years. After some discussion the Board agreed to signing the agreement and allowing the work to be done.

**Roadmaster Dave Allen** submitted a Road Department report. Road crew has been busy trying to keep up with 17 snow events thus far this season. Equipment is holding up. The township has received 375 tons of salt this season and that should be enough to see us through the winter. It has been a challenging winter and roads have been closed during some events because of ice, trees down and live wires waiting for PECO response. It was noted that PECO tends to respond faster when all residents in an area call to report outages. Also, the Co-op opened bids for road materials and fuels for 2014. Prices have been the same as last year.

The Board unanimously reappointed Alma Forsyth to the Rt. 52 Byway Commission (3 yr term).

The Storm Water Management Ordinance (Act 167) was duly advertised for adoption. Matt Houtman gave an overview of the ordinance which the township has been working on for the past 2 years. With no further discussion, the Board unanimously adopted the ordinance.

**Mikkelson Lot Line Subdivision** – Jim Fritsch from Register along with Sean O’Neill, attorney for Mr. Mikkelson were present to obtain approval for the lot line change. The subdivision is adding less than an acre of HOA open space to his lot (#17) in Parker Preserve. Comments have been received from the County Planning Commission and the Township Planning Commission has recommended approval with the condition that ALL lot owners agree to this addition to his lot. There was concern expressed by the Board that even though the HOA document states 75% of lot owners approve, all present lot owners should weigh in on this matter. It was suggested by the Board that Mr. Mikkelson go back to his neighbors and lobby their support. Notification of this change should be made to lot owners letting them know this will be discussed and possibly acted upon at the March 19<sup>th</sup> Board meeting. This will be put on that agenda. Mr. Neill stated if an extension for approval is needed, they would grant it.

The Brandywine Conservancy has agreed to accept assignment of the Mendenhall Easement which the township holds. The Conservancy has been doing the monitoring of the easement for the past few years. A letter of acceptance by the Conservancy has been received outlining the terms of this agreement. The Board unanimously agreed to enter into this agreement and give them the go ahead to draft the documents for this transfer. The Township will be a co-grantee with the Conservancy. Mr. Houtman submitted an estimate for the survey and monument placing on the property. This will be discussed with the Conservancy.

Dennis Smith, Chairman of the Planning Commission gave an update past meetings. The PC 2013 Annual Report has been submitted to the Board for their review. The PC will continue to meet in 2014 on the second and fourth Tuesday of the month. Members will be meeting with John Snook on March 25<sup>th</sup> to start the review of the SALDO update. Ms. Howley and Mr. Houtman have been working with Mr. Snook on this.

A bill list dated Feb. 26<sup>th</sup> numbering 14451-14573, State Fund 309-311, was submitted and approved by the Board. With no further business the meeting adjourned at 8:45 p.m.

Respectfully submitted:

Kathleen Howley, Township Manager

