

December 16, 2015

The Board of Supervisors of Pennsbury Township held a regular meeting on Wednesday, December 16, 2015. Supervisor Aaron McIntyre called the meeting to order at 7 p.m. Supervisors Fenton and Scottoline were present via telecommunication. Also present were Solicitor Tom Oeste and Manager Kathleen Howley. The minutes of 11/18/15 were approved as submitted.

MANAGER REPORT – Ms. Howley reported the following:

1. **Adoption of the 2016 proposed budget** – the budget had been duly advertised for adoption on 12/16/15. It has been posted on the bulletin board and on the website since November 4, 2015. It is a balanced budget of \$1,616,625. Contributions to the Longwood Fire Co. and Kennett Library are increased for 2016. There is no tax increase. Mills remain at 1.49 as well as an earned income tax of 0.312%. The Board continues to set aside extra funds to pay down debt. With no further discussion Mr. Fenton moved to adopt the proposed budget and Mr. Scottoline seconded the motion. All were in favor and the motion passed.
2. **Adoption of the Subdivision and Land Development Ordinance –(SALDO)** Mr. Oeste stated that a hearing had been duly advertised for 12/16/15 to review and adopt the proposed SALDO. The previous SALDO was dated 2006. The Township received a Vision Partnership Program grant dated 12/11/13 from Chester County for the update of the SALDO. The grant is in the amount of \$16,650 representing 60% of the total cost. Township cost is \$9712 and the Brandywine Conservancy is providing \$1388 – total cost estimate of \$27,750. John Snook from the Brandywine Conservancy was the consultant on this project. Mr. Fenton moved to approve the adoption of the SALDO and Mr. Scottoline seconded the motion. Discussion followed. Mrs. Luft asked if the township landscape architect reviewed the plant list submitted as an appendix. Ms. Howley stated that members of the Planning Commission talked about this during their review but concluded that the Conservancy had included an extensive list which should suffice. If there are any needed changes, the document could be amended in the future. John Snook also stated the County Planning Commission had a dual review in that it was submitted for a 247 review as well as a review under the Vision Partnership Program. All comments from the County have been incorporated into the document. With no further discussion a vote was taken and all three supervisors were in favor of adoption. Motion carried. The Board thanked the Planning Commission members for their work on this two year project.
3. Ms. Howley stated the organizational meeting will be held on Monday, January 4, 2016. Directly after that meeting the Board will conduct their January supervisor's meeting. The February meeting will be held on February 10th and the March meeting on the 23rd. For the remainder of 2016 the Board will hold their meetings on the 3rd Wednesday of the month at 7 p.m. in the township building. This has been advertised. The auditor's organizational meeting will be Tuesday, January 5, 2015 and the Planning Commission on Wednesday, January 13, 2016 at 5 p.m.
4. The Township is in receipt of a letter from PennDot asking our permission to submit on our behalf a letter to the PUC for funding of railroad warning devices for the Hillendale Road and Fairville Road crossings. The Board unanimously approved a resolution stating PennDot can make application on behalf of the township. This is 100% Federal funding and the railroad will install the warning devices and maintain them.

ROAD DEPT REPORT – Ms. Howley read Mr. Allen's report on the following: (1)Tree trimming, (2)repairing storm inlet on Hillendale Road near elementary school, (3)replacing storm drain pipe on

Fairville Road, and (4)continuing to skin patch roads weather permitting. The road crew will take down the flashing lights at the 4 way stop at Cossart Road and Fairville Road after Christmas.

Ms. Howley reported that the Zoning Hearing Board granted the variance for impervious coverage on the Schnabel property with conditions attached. A copy will be given to Mr. Drumheller as he reviews the building permit application. Mr. Schnabel lives in Parker Preserve and wants to install an in ground pool.

Ms. Howley reported that Mr. Drumheller did make contact with Mr. Smith, one of the owners of the Mendenhall property. Mr. Smith said he would board up the house and secure the other structures on the property by the end of December. Tom Oeste had sent a letter to Mr. Smith advising him that the property needed to be secured to avoid demolition by neglect which is not permitted for historical buildings per our Zoning Ordinance. Mr. Drumheller will follow up.

Dennis Smith, Planning Commission Chair, reported that the final draft for the VC/VR, accessory structure and riparian buffer zoning amendments have all been sent to the Board and Mr. Oeste for their review and adoption. Mr. Oeste stated he would have something advertised for the February, 2016 meeting. On December 8th members met with Susan Elks from the County Planning Commission to discuss the proposed zoning for Longwood Gardens. Members made a site visit on December 7th to the Pennsbury portion of the Gardens. Progress has been made and members will be reviewing this again. A draft copy of the MOU between Pennsbury, East Marlborough and Kennett townships and Longwood Gardens was submitted to the Board and Mr. Oeste for their review. The PC December 22nd meeting has been cancelled because of the holidays. The next meeting will be the organizational meeting on Wednesday, January 13th at 5 p.m. in the township building. Lynn Luft thanked the Board for all their work done on various projects during 2015. With no further business the meeting adjourned at 7:35 p.m.

Respectfully submitted:

Kathleen Howley
Recording Secretary