

March 16, 2022

The Board of Supervisors of Pennsbury Township held a regular meeting on Wednesday, March 16, 2022 at 7 p.m. in the township building. Present were Supervisors McIntyre, Fenton, Boyle by phone, Solicitor Oeste and Manager Kathleen Howley. The minutes of February 16, 2022 were approved as submitted.

**Conditional Use Decision for Hill Girt Farm (Haskell) special events** was distributed to the Board and Mr. Haskell. Mr. Oeste read aloud for all present the conditions noted in the decision. Supervisor Fenton moved to approve the decision and the motion was seconded. With no further discussion a vote was taken and all were in favor. Motion passed. Mr. Oeste will send a copy of the signed decision to Mr. Haskell.

**Conditional Use Decision for solar installation at 5 Whitestone Lane (Justin Shipe)** was distributed to the Board. Mr. Oeste read aloud for all present the conditions noted in the decision. Supervisor Fenton moved to approve the decision and the motion was seconded. With no further discussion a vote was taken and all were in favor. Motion passed. Mr. Oeste will send a copy of the signed decision to Mr. Shipe.

**Manager Kathleen Howley** reported the following:

1. Resolution 2022-03-16 TCC Appointment of Delegate was submitted to the Board for approval. Elected Tax Collector Renee Carroll is the primary delegate and Kathleen Howley the secondary delegate. With no further discussion the Board voted unanimously to approve the appointment.
2. Resolution 2022-03-16-1 Supplemental Appropriation for the 2022 Budget was submitted for approval. The American Rescue Plan money for Pennsbury will be designated for the payment of Kennett Fire & EMS Regional Commission payments April through Dec. 31, 2022. The board voted unanimously to approve the resolution.
3. Resolution 2022-03-16-2 Disposition of Records was submitted for approval by the Board. The attached records will be destroyed according to the schedule in the Municipal Records Manual. The Board voted unanimously to approve the resolution.
4. Resolution 2022-03-16-3 designating the emergency service organizations for the public safety of the residents in 2022 was submitted for approval by the Board. With no further discussion the Board unanimously approved the resolution.
5. A motion was made by Supervisor McIntyre to transfer from the General Fund to the Capital Fund \$300,000 and to the Road Reserve \$300,000 per the 2022 Budget. The motion was seconded and a vote taken. All were in favor and the motion carried.

**Ms. Howley read the Road Department Report from Dave Allen** - Equipment is being changed over from winter to spring and getting ready for the chipping of branches in April. Fixing a deep ditch along Chandler Rd. at Rt. 1. Order a sign for Cartmel Drive which the township will be reimbursed by Crosslands. Materials for 2022 bid opening will be March 30<sup>th</sup> through the Co-op.

**Page 2**

**March 16, 2022**

**Rusty Drumheller, Codes Enforcement Officer** reported that he is keeping busy with the Crosslands Development. Construction companies are finding it hard to hire labors as well as not being able to get materials in a timely manner.

**Matt Houtmann, Township Engineer** reported on the **Pennsbury Mill**. Matt Ochs was present to discuss with the Board the school tours planned for this year in May at the Mill. The pond is silted in and he is requesting dredging to open up the flow of water to the Mill so the tours can take place this year. Mr. Houtmann said a DEP permit maybe needed depending on the extent of the work. Mr. Ochs will be talking to a company next week to get a proposal for the work and the Board requested a copy to review. Williamson Trade School will be at the Mill mid-May to clean up the site.

Dennis Smith reported the Planning Commission met February 22<sup>nd</sup> and reviewed the annual report to the Township as well as welcoming new member Kay Ellsworth. The final draft of the solar amendment was recently received from Tom Oeste and will be reviewed at the March 22<sup>nd</sup> PC meeting. Mr. Oeste plans to attend the meeting to answer any questions and facilitate the completion of this review. Supervisor McIntyre stated Judi Wilson, Historic Commission Chairperson, will be in contact with the Planning Commission regarding a review of the Zoning Demolition Ordinance.

Vince Moro was present to discuss getting final approval of the home he is building on McFadden Road. Matt Houtmann stated revised plans were requested 6-8 months ago because Mr. Moro flipped the driveway from one side of the house to another which changes SWM calculations. Mr. Houtmann cannot finalize the review until that is done. There has been no response from Mr. Moro until last Friday when plans were dropped off for review. Mr. Houtmann's review period is 3 weeks but he will expedite the review and made it clear that Mr. Moro's lack of response caused the final approval to be delayed.

A bill list dated March 16, 2022 numbering 1138-1185, Cap. Res #158, State #492, Open Space #127 was submitted and approved by the Board. With no further business the meeting adjourned at 8:00 p.m.

Respectfully submitted:

Kathleen Howley  
Township Manager