

Procedure for Conditional Use Application

- A. Site Visit
 1. Planning Commission (PC) Chair will schedule a site visit with the property owner/agent.
 2. Complete Conditional Use (CU) Packet shall be received by the Township Manager at least five (5) days before site visit. If this deadline is not met:
 - a. Site visit will be postponed or canceled.
 - b. CU will be removed from the PC's agenda.

- B. Planning Commission Meeting
 1. Township Manager notifies property owner of the date, time, and location of the PC meeting during which the CU will be on the agenda.
 2. The CU will be presented to the PC.
 3. The PC will discuss and make a recommendation to the Board of Supervisors.

- C. Board of Supervisors (BoS) Meeting
 1. Township Manager notifies property owner of the date, time, and location of the BoS meeting during which the CU will be on the agenda.
 2. The CU will be presented to the BoS.
 3. The BoS will discuss and make a decision.