

December 14, 2016

The Board of Supervisors of Pennsbury Township held a regular meeting on Wednesday, December 14, 2016. Supervisors Fenton, Scottoline and McIntyre were present as well as Manager Kathleen Howley. The minutes of November 16, 2016 were approved as submitted.

**Township Manager Kathleen Howley** reported the following:

1. **The proposed 2017 Budget** was advertised for adoption. Ms. Howley reported there were two expense lines changed; capital outlay for building as well as web site maintenance because of anticipated increased costs. The budget is balanced at \$1,807,550. It was noted that there is no tax increase for 2017. Mills remain at 1.49 as well as the earned income tax of 0.312%. First Keystone collects the EIT tax for Chester County and Berkheimer Assoc. is tax collector for township property tax. Mr. Scottoline noted there is an additional payment of debt principle in the amount of \$100,000 in the 2017 budget. With no further comment it was moved and passed to adopt the 2017 budget. All board members were in favor and the motion passed.
2. **CFI Easement** – Mr. Fenton stated the township has been working this past year with the Brandywine Conservancy as well as the Pennsbury Land Trust on an easement to prohibit future development on the 23+ acres purchased from Toll Brothers in December 2014 and known as the CFI group. This represent the culmination of years of development planning which was going to take place until the township stepped forward and made an offer to purchase the property. The Board is pleased to be able to place the easement on the land keeping it as open space in perpetuity. With no further discussion a motion was made to approve the easement subject to the final review of our solicitor. All members were in favor and the motion passed.
3. The Organization Meeting is set for Tuesday, January 3, 2017 at 5 p.m. in the township building followed at 5:30 p.m. by the regular January meeting of the Board. This will be advertised.
4. **PECO Green grant resolution #2016-12-14-1** was submitted for approval. The resolution states the township, if awarded the grant, will match it up to \$10,000. The grant will provide funds for the clearing of debris and brush on the eastern parcel of the Toll Bros. purchase next to the township building.

**Road Master Dave Allen** reported in the writing that the crew has been working on storm water inlets on Fox Run as well as skin patching roads and getting equipment ready for a possible snow fall this weekend. It was also noted that the road crew will now put up “wet paint warning signs:” when road line painting is to be done in the township by the contractor.

Supervisor Scottoline reported that a professional consultant (VFIS) was hired by a group of six local municipalities to do a study of the regional fire companies that service our area looking at their management plan and overall operations. He and Supervisor McIntyre have been attending meetings for the past year and a final **VFIS Report** was issued. It was noted that the township does not agree with everything in the report but act to accept it as submitted in order to move forward and do further work on the findings. There was a motion made to accept the VFIS Report and the motion was seconded. All members were in favor and the motion passed.

**Hawks Crest Subdivision** – Solicitor Oeste had written a letter to Tom Spano, developer, regarding the completion of the private road in Hawks Crest. The letter of credit that the township is holding is with Mr. Spano

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and he is responsible for the completion of the road. The letter stated he was to respond to the township with a schedule of work for this by December 15, 2016. Ms. Howley reported that he did come into the office and advised her that he would be contacting a contractor to do some repairs before winter sets in addressing potholes and other immediate problems. He was to contact Mr. Houtmann to get instruction as to what exactly needed to be done now. Mr. Houtmann stated he has not heard from Mr. Spano. Mr. Fenton moved to authorize Mr. Oeste to draw the full amount of the escrow held at the bank in order to insure the roads get addressed in a timely manner. The motion was seconded. All were in favor and the motion passed.

Matt Houtmann went over the Gosik road plan with the Board to bring them up to date on a proposal to open up a Township-held easement on the culdesac on Independence Way so that he can use this road for access to his property. It appears there is more planning work to be done and other related easements to be obtained beforehand and he will come to another Planning Commission meeting in January to give members an update. Mr. Houtmann stated this is a road plan and not a subdivision so no “time clock” is in effect. Mr. Oeste should confirm that.

Dennis Smith, Planning Commission Chairman, also added to the discussion on the Gosik plan and what transpired at their November 29<sup>th</sup> meeting with the applicant. In their December meeting they continued discussion on water exportation and a possible ordinance amendment addressing this.

A bill list dated December 14, 2016 numbering 16895-16966, State Fund #368-370 was submitted and approved for payment by the Board. With no further business the meeting adjourned at 8:00 p.m.

Respectfully submitted:

Kathleen Howley  
Township Manager