

August 21, 2019

The Board of Supervisors of Pennsbury Township held a regular meeting on Wednesday, August 21, 2019 at 7 p.m. in the township building. Present: Supervisors Scottoline, Fenton, Solicitor Oeste, Manager Kathleen Howley. The minutes of July 17, 2019 were approved as submitted.

MANAGER REPORT – Ms. Howley reported PennDot has submitted a request to the PUC for the installation of LED lights and update of electrical circuitry at the railroad crossing on Rt. 1 at the Brandywine Creek. In the application it states that Rt. 1 has an estimated daily traffic count at 14,483 vehicles. The estimated cost of the project is \$86,015 which will be paid with federal funds.

Road Master Dave Allen submitted a report which was read by Ms. Howley. The black top paving (not oil & chip) of Chandler Road went well and they continue to fill road edges. The centerlines will be painted this week. A drainage pipe was installed at Fairville and Cossart roads. Road banks continue to be mowed and Roger Summers will be removing trees that have come down at the township building as well as along Hickory Hill Road.

Code Enforcement/Engineering – Rusty Drumheller reported he has issued 90 permits so far this year for additions/decks. Normally he issues between 20-40 permits annually. He is also seeing inquiries about installing elevators in homes in order to “age in place”.

Township Engineer Matt Houtman report the following:

1. Reviewed the final plans for **Windmill Hollow Phase 1** and everything is in order. It is noted on the plans that this recording is for **PHASE 1 ONLY**. Ms. Howley reported that the legal documents have been signed and reviewed by Mr. Oeste and are ready for recording: HOA documents, Stormwater Management Agreement, Riparian Buffer, and access easements for lots 1, 2, 3, 5, 6. The plans submitted for signature by the Board will be dated June 14, 2017, the date on which the Board gave their conditional final approval at their public meeting. A letter will accompany the plans for recording from the township explaining the reason for the date so noted.
2. Hillspring Road drainage – Mr. Houtman wrote a letter to four (4) property owners affected by a drainage problem asking for participation in the cost of the solution. It was proposed that the township road crew will do the work and the residents will pay for the materials. All property owners responded back and said they were willing to pay for the material. Mr. Oeste will assist Mr. Houtman with the drafting of a legal document that all property owners will sign for this project.
3. Pennsbury West – Mr. Cilini at 2 West Pennsbury Way will allow the township to create a swale along the edge of his property, which will help with the drainage problem in this area. Township roadcrew will have to work on his property. He does not want anything to encumber his property. Mr. Oeste will draft a memorandum of understanding to be signed by the Township and Mr. Cilini in order to get the work done.
4. Ms. Howley reported that the Zoning Hearing Board will have a continuance of the hearing for 19 Raintree Road on September 3, 2019. There will also be a continuance of the Peony Festival/Mr. Currie hearing on August 29, 2019.

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Planning Commission Chairman Dennis Smith reported it has been a quiet summer and the last two meetings were cancelled for lack of urgent business. At their upcoming August 27th meeting they will acknowledge submission of a 2-lot subdivision by Emily Smith on Fair Hill Drive and also go over the revised special events ordinance recently submitted for review by Mr. Oeste.

Mr. & Mrs. Sopko on Cheryl Lane were present to ask the Board what can be done about a neighbor who allegedly is operating a commercial business out of his garage as well as building another structure, possibly without a permit, to house all his commercial materials. Mr. Drumheller stated he has been in contact with this person over the years and has sent him letters advising him that he cannot operate a commercial business in a residential neighborhood. The use goes away for a while but reappears. Mr. Oeste explained the legal process for potential violations of zoning and he will work with Mr. Drumheller to determine a path forward. It was recommended that the Sopko's keep a running, written log of the occurrences. The Sopko's did say they would be willing to testify if called into court.

A bill list dated August 21, 2019 numbering 19075-19149, State Fund 440-442 was submitted and approved for payment by the Board. With no further business the meeting adjourned at 7:30 p.m.

Respectfully submitted:

Kathleen Howley
Township Manager