

January 3, 2023

**The Board of Supervisors of Pennsbury Township held a regular meeting on Tuesday, January 3, 2023 at 5:10 p.m.** in the township building. Present were Supervisors McIntyre, Fenton, Boyle, Solicitor Oeste and Manager Kathleen Howley. The minutes of December 14, 2022 were approved as submitted.

**Manager Kathleen Howley** reported the following:

1. **1610 Cheryl Lane Subdivision** – The township approved the lot line change at their November 16, 2022. The plans have not been recorded. The township is in receipt of an appeal filed in the courts to the approved plan. The township has received in writing a request from applicants Roach and Whyte asking to **withdraw the subdivision**. With no further discussion Supervisor Fenton moved to rescind approval of the Application of Christopher K. and Barbara C. Roach and Shamus and Leah Whyte for Lot Line Adjustment Plan for 1080 Parkersville Road and 1610 Cheryl Lane, prepared by Padula Engineering Company, dated August 16, 2022, last revised October 4, 2022. The motion was seconded by Supervisor McIntyre. A vote was taken and all were in favor. Motion carried.
2. The Fee Schedule dated January 3, 2023 was amended to reflect higher costs for hearings and applications. The Board reviewed the schedule and it was moved to adopt the 2023 Fee Schedule and the motion was seconded. A vote was taken and all were in favor. Motion carried
3. **Resolution 2023-01-3-1 Distribution of ARP monies** was presented to the Board for adoption. The resolution states the remainder of ARP monies in 2023 will be distributed to the Kennett Regional Fire Commission for the quarterly contributions. A motion was made to adopt the resolution and seconded. A vote was taken and all were in favor. Motion carried.
4. The township is in receipt of a conditional use application for the installation of **solar panels on the front of a house at 17 Washington Lane**. The hearing will be advertised for Wednesday, February 15, 2023 at 6 p.m. in the township building. Mr. Oeste will advertise the hearing and Ms. Howley will notify the applicant.

**Road Master Dave Allen** submitted a written report. He is obtaining estimates for the replacement of the Hope House roof. The township owned property at 2 Penn Drive needs regrading in the front due to water coming off the road as well as roof cap missing. Summers Tree Service took down a large limb hanging over trails in Parker Preserve. Road crew took care of tree limbs across some of the trails Ms. Howley will check the open space maintenance plan to determine who should be maintaining the preserve and will also ask Pennsbury Land Trust to get involved.

**Ciprani ZHB** – Mr. & Mrs. Ciprani were present to ask the Board's support of their application before the Zoning Hearing Board. The hearing is scheduled for January 5, 2023. They are asking relief for a proposed addition to the back of the farmhouse which sits on Pocopson Road as well as an in-law suite in the barn for her parents. The Board has some concern with the apartment, in the future, being used as a rental property. The Board moved to remain neutral with condition that the renovations maintain integrity of the original structure and the apartment is for caregiver/family related to the owner living in the main house. Renovation plans will be reviewed by the Historic Commission. The restrictions will be recorded against the property prior to issuance of building permits.

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**519 Baltimore Pike ZHB** – No one was present representing the application. The hearing is scheduled for January 23, 2023. There was discussion on the proposed second floor being residential with commercial below. The motion to oppose the request to use the property for two principal uses was made but to remain neutral on the change of use to a roofing company office/showroom as well as neutral on other variances requested. The motion with conditions listed is attached to these minutes. The motion was made and seconded. A vote was taken and all were in favor. Motion carried.

A letter was received from Mr. Gerbron, attorney for **Wes Atkins**, requesting an **extension to February 27, 2023** for his client's 4 lot subdivision. The Board moved to grant the extension and the motion was seconded. A vote was taken and all were in favor. Motion passed.

Planning Commission Chairman Dennis Smith reported their organizational meeting will be held on January 24, 2023 at 5 p.m. At that time, they will also review the solar application for 17 Washington Lane.

A bill list dated January 3, 2023 numbering 1508-1522 was submitted and approved for payment by the Board. With no further business the meeting adjourned 5:35 p.m.

Respectfully submitted:

Kathleen Howley  
Township Manager