

January 2, 2024

The Board of Supervisors of Pennsbury Township held a regular meeting on Tuesday, January 2, 2024 at 5:15 p.m. Present were Supervisors McIntyre, Fenton, Boyle, Solicitor Oeste and Manager Howley. The minutes of December 12, 2023 were approved as submitted.

**Manager Howley** reported the following:

1. Resolution 2024-01-02-1 Chester County Municipal Grant Program – resolution acknowledges participation in the program and authorizing Kathleen Howley to execute and file forms with the County. A motion was made to sign the resolution and a second was made. A vote was taken and all were in favor. Motion passed.
2. A resolution was submitted to approve an amended Fee Schedule for 2024. A motion was made to sign the resolution and a second was made. A vote was taken and all were in favor. Motion passed and the resolution signed.

**Road Master Dave Allen** submitted a report and Ms. Howley read it. The road crew are chipping brush along roadside. The park fence has been completed and new metal siding is going up on the township garage. Road crew member Pete Laws has retired after 13 years with the township. His last day was Friday, December 29, 2023. We are looking for his replacement.

Ms. Howley reported that the condition use application for 1301 Brintons Bridge Road as well as the Zoning Hearing Board application for the Bley property in Parker Preserve will be on the Planning Commission agenda January 23, 2024. The Conditional use application will be scheduled before the Board of Supervisors on February 21, 2024. The Bley application hearing will be scheduled for a date after February 21, 2024.

Russell Drumheller reported he is working with staff and Traisr finalizing permit records up and running on line. All files are being digitized. There was also discussion regarding the potential use of the house at 1301 Brintons Bridge Road as a B&B and criteria to be met for that use.

Planning Commission Chairman Dennis Smith reported on their upcoming meeting agenda for January 23<sup>rd</sup>. On behalf of the Planning Commission, Mr. Oeste will be present. Judi Wilson, Chair of the Historical Commission reported members have been working with owners on the Sharpless and Haskell property as well as a proposed renovation of a stable/garage in Fairville Historic District.

The next meeting will be February 21, 2024. A bill list dated January 2, 2024 numbering 1887-1912 was submitted and approved for payment by the Board.

With no further business the meeting adjourned at 5:35 p.m.

Respectfully submitted:

Kathleen Howley, Township Manager