

April 17, 2024

The Board of Supervisors of Pennsbury Township held a regular meeting on Wednesday, April 17, 2024 at 7 p.m. in the township buildings. Present were Supervisors McIntyre, Fenton, Boyle, Solicitor Tom Oeste and Manager Kathleen Howley. Minutes of March 20, 2024 were approved as submitted.

**Manager Kathleen Howley** reported the following:

1. The Rt. 52 Byway Commission received a Chester County Vision Partnership Program grant received regarding the Harriet Tubman project. Since the township is one of many municipalities that are involved with the project, it was requested they sign the contract for the grant. The Board unanimously voted to have Chairman Aaron McIntyre sign the document.
2. **Resolution 2024-04-17** Authorizing the Treasurer to move money from one township account to another township account was submitted for approval. The Board voted unanimously to approve the resolution for \$1,000,000 to be moved from the General Fund - \$500,000 moved to Capital Reserve Fund and \$500,000 to Road Reserve Fund.
3. **Resolution 2024-04-17-1 Disposition of Records** listing all township files to be disposed of and shredded was unanimously approved by the Board. The township is finishing up the project of digitizing all records and is nearing completion.
4. Judi Wilson, Historical Commission Chair stated the County has additional monies to support technical assistance to finish the revisions to the Historic Resource Ordinances. The board voted unanimously to authorized Judi Wilson to proceed with pursuing the VPP grant.
5. Manager Kathleen Howley reported on the upcoming large item dumpster and Clean Up day going on now through the weekend as well as a Free Shredding Event that will take place on April 27<sup>th</sup>. Election Day is April 23, 2024 and the polls are open 7 a.m. to 8 p.m.

**Road Master Dave Allen** submitted a written report which is attached to these minutes. The following was noted:

1. Speed Board placement on Hickory Hill Road and speed results
2. Co-op Bid opening on March 26, 2024 – Oil bid went to AMS \$6.23/gal, Gasoline and diesel bid to Dixie Land, \$2.5940 for gas and \$3.0916 for diesel.
3. Stone and line painting will be rebid
4. Oil & chip, paving bids will be advertised for opening in May.
5. Road Inspection with the Supervisors took place April 12, 2024
6. Drainage project is behind because of lack of manpower but still looking for additional crew. Branch chipping went well this year.

**Staples/Law ZHB Application for pool** – Mr. Staples was present with his attorney and engineer. The pool is in the side yard more so than backyard because of upward sloping in the backyard. He is requesting relief from the side yard and backyard setbacks. They are under the amount of impervious surface. R4 zoning allows 20% and they are at 18.4% with the pool. The pool will be small, 355 sf and they agree to put in additional screening in the back. With no further discussion the Board voted

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unanimously to stay neutral and asked the ZHB to consider a condition of year-round screening be installed. The hearing is set for Monday, April 29, 2024. The Paulsen hearing was held on April 3, 2024 and a decision will be rendered on April 29, 2024.

Dennis Smith, Planning Commission Chair reported members reviewed a sketch plan of the old Chadds Peak Ski area. Steve Kopp is considering buying the land and planning for 6 home sites and using the historic house as a B&B to go along with a proposed event space in the barn. Mr. Kopp thanked everyone for their time and he has until May 1<sup>st</sup> to act on the sale of the land.

Chris Casteneda owns a small business called Taste of Puebla in Kennett Square and is considering buying a 5+ acre lot off Old Baltimore Pike zoned HC because the business is growing and they need more room. He wants to have some retail area to sell their product as well as manufacturing it on site. There would be some box trucks parked on the premises. A short discussion followed. He thanked members for their time and suggestions.

A bill listed dated April 17, 2024 numbering 1991-2017, Capital Reserve #169, State Fund #505 was submitted and approved by the Board. The Board also reviewed the March bank reconciliation for the General Fund. With no further business the meeting adjourned at 7:50 p.m.

Respectfully submitted:

Kathleen Howley  
Township Manager